



Aderant®
StarLaw™

Enterprise Information Management for Law Firms

Much of the work of law firms is based on information. How well that information is managed—regardless of whether it is contained in a document, record, or email—is essential to how a firm can streamline its business processes, improve profitability, and minimize risk.

Firms are under increasing pressure to adopt advanced approaches to information management. Anti-money laundering legislation, financial reporting requirements, and other regulatory compliance place requirements on how firms manage client content. At the same time attorneys face constant pressure to bill more, requiring them to be more efficient in how they create, store, and access documents, records, and, increasingly, emails.

ADERANT StarLaw™ is a comprehensive Enterprise Information Management application suite that delivers comprehensive document management, records management, and email management functionality.

Designed from the ground up to meet the unique needs of law firms, StarLaw supports how attorneys work and how they use information. It manages the entire lifecycle of information, allowing attorneys to easily create, categorize, store, access, share, and dispose of documents, records, and emails. StarLaw meets the needs of law firms, whether they have one office or operations around the world.

Benefits

- Streamlines the creation and management of information
- Reduces firm risk by managing the entire lifecycle of documents, records, and emails
- Increases profitability by reducing time spent looking for information
- Eliminates the need for multiple information management solutions
- Improves attorney productivity

Key Features

- Integrated document, records, and email management functionality
- Intelligent categorization of information by clients, matters, practice groups, and more
- Seamless integration with Microsoft® Office
- Enterprise-wide search across all information types and servers
- Flexible information display
- Robust security and auditing
- Universal retention management
- “Grab and go” support for disconnected use



Enterprise Information Management

StarLaw is a newly developed, fully integrated application suite from ADERANT that provides law firms with an attorney-focused enterprise information management system that seamlessly connects everyday productivity applications with a secure, shared repository of documents, records, and emails.

Document Management

StarLaw allows attorneys to effectively manage their electronic documents, including precedents and work in progress. Attorneys can save, retrieve, and manage an unlimited number of revisions. Attorneys can also maintain templates to accelerate the production of new work as well as share them with their colleagues.

Records Management

StarLaw's integrated records management capabilities allow attorneys to store, track, retrieve, and manage records regardless of whether they are paper records, electronic documents of records, emails, or other work in progress.

Email Management

Attorneys can easily archive emails and manage them with the same retention schedules and policies as they do with documents and records. Sent emails are automatically filed for later search and review.

Flexible Information Display

Attorneys can display and list information the way they want, whether by client, matter, attorney, area of law, or any criteria they require. Attorneys can also set up personal and group folders that can link dynamically to other files located anywhere in StarLaw.

Documents, records, and emails can also be displayed by filtered timelines allowing attorneys to quickly find information chronologically.

StarLaw supports previews of more than 250 common file formats, including Adobe® Acrobat, Microsoft® Word, Microsoft® Excel, and Microsoft® Outlook, allowing attorneys to find, read, and copy information without having to launch multiple applications.

Intelligent Profiling

StarLaw streamlines the cataloging and storing of documents and emails through intelligent and assisted profiling. The capability eliminates extra steps and unnecessary typing ensuring that information is properly cataloged and stored.

Dynamic Categorization

StarLaw allows attorneys to categorize information in ways that meet their needs and support how they work. Documents, records, and emails can be quickly associated to different dimensional categories—client, matter, practice area, family, attorney, time, and more—making it easier for the information to be accessed and shared.

Retention Management

The application supports universal retention management. Firms can assign an individual or group retention schedule according to client, area of law, matters, folders, or even individual files.

Scalable

StarLaw provides firms with virtually unlimited scalability. Firms can expand the solution as their needs grow, whether they are adding additional users, new practice groups, or more offices, without having to add multiple libraries or requiring users to know where the information is located.

Universal Search

StarLaw enables attorneys to search all firm-wide information, regardless if it is a record, document, or email, from a single interface. Attorneys can quickly find information based on multiple criteria as well as save searches for fast access to frequently needed information. An enterprise mailbox search capability enables attorneys to quickly search through emails and attachments to find the information they need.

Comprehensive Auditing

StarLaw logs all user interactions to provide firms with a comprehensive audit of who looked at a particular piece of information, who printed it, who stored it, and when it happened.

Robust Security

StarLaw provides robust security for documents, records, and emails, ensuring that access to information is restricted to only appropriate personnel.