



Law Firm Management Made Easy

Today's law firms increasingly rely on software to manage their operations. They use software to capture time. Software to bill clients. Software to keep their books.

Unfortunately, all these disparate point systems require a great deal of time, effort, and money to operate and even more to make them work together.

Aderant Practice Manager overcomes this challenge. It is a completely integrated practice management solution that provides you with a single application to capture time, bill clients, manage your firm's clients, matters, finances, and more.

Developed by Aderant, a leading provider of practice, financial, and information management solutions for law firms, Practice Manager represents the company's more than 30 years of experience helping hundreds of law firms improve productivity, increase profits, and boost performance.

Benefits

- Capture more time
- Generate more revenues
- Increase profitability
- Improve their cash flow
- Reduce risk and exposure
- Bill faster
- Increase collections
- Reduce write-offs
- Increase information visibility
- Reduce administrative time and costs

Key Features

- Fast, easy time capture
- Professional bill creation
- Track expenses and disbursements
- Automated conflicts checking
- Calendar and task management
- Comprehensive financial management
- Reporting and inquiries

Comprehensive, Integrated Functionality

You need better systems to manage your law firm, not more. Practice Manager delivers the comprehensive, integrated functionality you need to run your practice in a single, easy-to-use application:

- Comprehensive financial management
- Time Capture
- Billing
- Disbursement Management
- General Ledger
- Accounts Receivable / Accounts Payable
- Cash Management
- Calendar / Docket
- Conflicts
- Inquiries and Reporting

Capture More Time

Time is money for law firms. Practice Manager let's you capture more time with less effort. Easy-to-use timers record time while you work on a file or email and on-line time entry ensure that you can capture time as it occurs.

Simplify Billing

Billing is the revenue engine of a firm. Practice Manager simplifies the creation of professional bills, whether you need a simple retainer bill, a complex multi-matter or multi-payor bill, or an eBill.

Manage Deadlines and Tasks

Deadlines and tasks are extremely important to both you and your clients. Practice Manager's calendar and docketing functionality centrally manages the critical dates, tasks, and activities for any matter, keeping your team informed and reducing your risk of missing a deadline.

Avoid Conflicts

Firms cannot represent a party with interests that conflict with those of a current client. Practice Manager automates the conflict checking and reporting process. It quickly determines whether a conflict or potential conflict exists, eliminating your exposure to risk and reducing write-offs.

Keep Accurate Books

Your accounting system should be an integral part of your firm, not an afterthought. Practice Manager's comprehensive, integrated accounting functionality improves how you manage payables and receivables. All financial transactions are posted to the system's general ledger, ensuring your financial position is always available, accurate, and fully auditable.

Access Information

Knowledge is power for firm leaders. Practice Manager's easy-to-use reporting allows you to better understand and manage your clients, matters, and operations. You can quickly drill-down to the information you need to make informed decisions or review the financials on a particular matter and then initiate the billing process.

Easy to Manage

Delivered via a Software-as-a-Service (SaaS) model, Practice Manager is easy to manage. You don't need special software installed on your computer or special hardware to run it. All you need is an Internet connection and Microsoft Windows.

Quick to Deploy

Aderant follows a best practices approach to deployment that gets firms up and running in a matter of days. Pre-defined configurations also let you easily transfer firm information, such as clients, matters, WIP time, expenses, matter balances, and more if you desire.

Flexible

With Practice Manager there are no complex and restrictive software license agreements. You have the freedom to add or remove users as your needs change so you only pay for what you are truly using.

Safe and Secure

Keeping sensitive data—whether it is yours or your clients'—from prying eyes is essential. Practice Manager's 64-bit SSL data encryption, highly secure data facility, firewalled server configuration, and independent information stores ensure confidential information remains so. Managed backup and data recovery processes mean you can rest assured that your data is safe.